



BARONY OF DARKWATER CHECK REQUEST

Date _____

Please issue Check to (print): _____

Address: _____

In the amount of \$ _____

Requested by: _____ / _____
Please Print MUNDANE NAME / SCA NAME

Contact EMAIL or PHONE: _____

What is Check for? _____ Receipt (yes/no)

APPROVED BY:

SENECHAL: _____ / _____ DATE: __/__/____
 Print MUNDANE NAME / SCA Name Digital Approval:

EXCHEQUER: _____ / _____ DATE: __/__/____
 Print MUNDANE NAME / SCA Name Digital Approval:

If over \$100, additional acknowledgement of ether Baroness or Baron is needed:

BARONESS _____ / _____ DATE: __/__/____
 Print MUNDANE NAME / SCA Name Digital Approval:

BARON _____ / _____ DATE: __/__/____
 Print MUNDANE NAME / SCA Name Digital Approval:

Amounts over \$500.00 need the approval of the Financial Committee.

For Exchequer Use: (budget/dedicated fund/financial vote) _____

Tracking ID: _____

I hereby acknowledge receipt of Check No. _____ for the purpose indicated above. I accept responsibility for the appropriation of receipts, or receipts and cash, totaling \$ _____ amount.

SIGNATURE: _____ Print Name: _____ DATE: __/__/____